

1. Call to order

2. Roll Call

Present	Chair	Board Members
	G	Melanie Persellin - President
	C	Katie Rowlew Perich
	I	Idara Uko - Vice-Chair
	A	Sara Sweeney
	B	Brenda Maulik
	F	Sana Soussi
	E	Durowaa Agyeman - Secretary
	D	Jacob Stith
	H	Emily Uhl - Treasurer

Guests
Jack Shields - Exofficio
Julie Kresh - Policy Chair
Amy Erendu - Academic Director
Jason Ulbrich Eagle Ridge Academy

3. Reading of Mission Statement and Real Life Examples

1 minute

DaVinci Academy of Arts and Science will cultivate a passion for learning through an enriched and individualized approach to education. The DaVinci community will work together to ensure positive character development and build a strong foundation for continuous learning.

4. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight's meeting and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. I invite you to review DVA policy 206 in regard to the procedure followed to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law. Similarly, per DVA policy 206 except as determined by the School board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public. There is a countdown clock/timer that will be in place and used to provide each individual permitted to speak with a visual of their permissible time.

Thank you for coming.

5. Adoption of Agenda and Addendums

2 minutes

6. Consent Agenda

6.1 DONATIONS

Unrestricted donations: available for viewing in the office
Restricted donations:

6.2 BOARD MEETING MINUTES

February 26, 2024 Board Meeting
February 12, 2024 Special Board Meeting

7. Introduction to the community of Jack Shields as the Interim Executive Director and introduction of Jason Ulbrich from Eagle Ridge Academy and Brett Wedlund from Nova Classical Academy as consultants.

Interim Leadership: The Board has appointed Jack Shields as the Interim Executive Director. Jack brings over 20 years of experience leading schools and is currently the Middle School Principal and the Special Education Supervisor. We are confident in Jack's ability to steer the school during this transition period. Jack will delegate his current Special Education Supervisor role as he takes on the Interim Executive Director role (more details will be forthcoming).

Consulting Agreement: DaVinci Academy is in a great position to have thriving sister charter schools under our Friends of Education (FOE) Authorizer. It is common for charter schools to support each other during challenging times and in times of transition. To this end, the Board of Directors has agreed to enter into a consulting agreement with Jason Ulbrich of Eagle Ridge Academy and Brett Wedlund of Nova Classical Academy. Jason and Brett are well-respected, seasoned Executive Directors at their respective schools. They will work closely with Jack Shields and DaVinci's Administrative Staff, by providing support in several areas, including (but not limited to) financial and operational projects, and support in the search for a new Executive Director. We are honored that they have agreed to support our school, and we believe this puts us in the best position to ensure the continued success of the school.

8. Discussion- Administration Updates: Ulbrich and Shields 30 minutes

Update regarding enrollment, activities and events at school, open positions for employment, and community involvement.

9. Academic Update: Erendu 15 minutes

Provide update on curriculum, testing and updates regarding continued use of NWEA MAP and Fastbridge for grades K-3.

10. BOARD COMMITTEE Updates MEETING DATE

10.1 Finance Committee & Treasurer's Update: March 20, 2024
Review monthly financial report.
Discuss the inclusion of ERC funds in the Fund Balance to prepare for budget planning.

10.2 HR/Compensation Committee: March 20, 2024
Review the results from the HR Committee February Staff Engagement Survey Responses.

10.3 School Development Committee: Did Not Meet
Update regarding the spectacular March 2, 2024 Gala.

10.4 Policy Committee: March 8, 2024

11. Old Business

11.1 Review of Election Timeline Agyeman **15 minutes**

The deadline for Nominations for the following:

- Teacher Member/Seat A (currently held by Sara Sweeny)
- Teacher Member/Seat B (currently held by Brenda Maulik)
- Community Member/Seat C (currently held by Katie Rowles-Perich)
- At-Large Member. Seat I (currently held by Idara Uko)

All of these positions carry three-year terms, commencing in June 2024. The board asks that you seriously consider getting involved and participating in this rewarding opportunity. Nominate yourself, or nominate someone you feel has the competence and vision to provide skilled governance for our school. **Nominations are due by March 28, 2024.** Our goal is to ensure that individual members of the board bring the necessary skills and commitment to continue our efforts to fulfill the mission, vision, and goals of our school.

- All nominees will receive an information packet containing detailed descriptions of the requirements of board service by April 1, 2024. It will also contain a Candidate Questionnaire for each nominee to complete. Nominees must submit this completed questionnaire to become an official candidate for election by April 8, 2024.
- With the information from each candidate, the board will compile a Voting Guide that lists the candidates, their qualifications, and their views on school governance. All stakeholders will receive the Voting Guide on April 15, 2024.
- You will be invited to a Candidate Forum that will take place at the school during the school board meeting on Monday, April 22, 2024 at 6:30 pm. This forum will provide an opportunity to meet and question all candidates running for election. All candidates are expected to take part in the forum.
- Voting will begin on Monday, May 1, 2024, and end at 4:00 p.m. on Monday, May 28, 2024.
- Election results will be announced at the regular board meeting on May 28, 2024, at 6:00pm.

11.2 Review of Policies for Consideration at April Board meeting **Kresh 20 minutes**

Review of significant revisions to the following DVA policies. The policies will be reviewed by the community and brought before the Board at the April Board meeting for action/resolution on the approval of said revisions.

Review DVA policy 425 Staff Dress Code Policy
Review policy 504 Student Uniform/Dress Code Policy
Review new policy 503 Student Attendance
Review policy 546 Comprehensive Attendance Policy
Re-number to 503 Addendum Student Attendance Procedures

12. New Business – Discussion/Action items

12.1 Review MSBA Proposal regarding Executive Director Search **Ulbrich 15 minutes**

Review MSBA Executive Search Summary of Services, dated March 15, 2024 providing detailed information regarding Full Search and Limited Search. Action/Resolution for Board to consider whether to retain MSBA for assistance in the ED Search and Selection. We have established a small team, consisting of a Board member, a Staff member, and Jason Ulbrich to go forward and

explore initial options available from the Minnesota School Board Association (MSBA) and Recruiting Firms in regards to conducting an Executive search. Board action/Resolution to form ad hoc ED Search and Selection Committee to conduct a thorough search for a permanent Executive Director. The committee will outline the selection criteria, review applications, and conduct interviews to identify the most qualified candidate.

12.2 Approval of the 2023 Corrective Action Plan Uhl 15 minutes

Review and discuss the DaVinci Academy of Arts and Science Corrective Action Plan in Response to SY 2022-2023 Audit by MMKR. Action/Resolution for Board to consider is the approval of the Corrective Action Plan as signed by Jack Shields and Julie Schrieber.

13. Meeting Assessment and Closing Thoughts 2 minutes

14. Adjourn Meeting

Estimated end time:

9:00 pm